

# STUDENT FEE WAIVER

Herscher Community Unit School District 2



Bonfield Grade School  
Herscher Intermediate School

Herscher High School  
Limestone Middle School

**THIS APPLICATION IS INDEPENDENT FROM THE DISTRICT PROCESS FOR DETERMINING ELIGIBILITY FOR FREE MEALS.**

PAYMENT OF SCHOOL FEES IS REQUIRED AT REGISTRATION.

If you are determined to be eligible for a registration fee waiver, you will be reimbursed for fees paid for the current school year. Submit completed application and income verification to the Herscher CUSD #2 District Office: ATTN: Student Fee Waiver, 501 N Main, Herscher, IL 60941

**Please submit this application by the first day of school.**

**Step 1:** *Verify that your gross income and number of dependents fall within 2019 Federal Poverty Guidelines (See Chart)\**

Family Size	Annual Income	Monthly Income	Weekly Income
1	\$16,237	\$1,353	\$338
2	\$21,983	\$1,832	\$458
3	\$27,729	\$2,311	\$578
4	\$33,475	\$2,790	\$697
5	\$39,221	\$3,268	\$817
6	\$44,967	\$3,747	\$937
7	\$50,713	\$4,226	\$1,057
8	\$56,459	\$4,705	\$1,176
Each additional family member add:	\$5,746	\$479	\$120

\*Amounts listed are at 130% of the Federal Poverty Guidelines.

- Total **number** of people living in my home \_\_\_\_\_
- Total **gross annual household income** (before deductions) from all people living in my home \$ \_\_\_\_\_

**Income includes:**

- Public assistance or welfare payments
- Unemployment compensation
- Social Security
- Private pensions or annuities
- Net rental income
- Net income from self-employment
- Other cash income (including cash amounts received or withdrawn from any source including savings, investments, trust accounts and other resources).
- Government civilian employee or military retirement, or pensions or veterans payments
- Compensation for services, wages, salary, commissions or fees
- Alimony or child support payments
- Regular contributions from persons not living in the household
- Dividends or interest or savings or bonds or income from estates or trusts
- Net royalties

- My household **meets** the federal income guidelines for free meals (see above). Based on 2019 Poverty Guidelines published in the Federal Register in January 2019. Effective for the 2019-20 school year. [www.hhs.gov](http://www.hhs.gov).

Yes  No

If you answered “**No**” to any of the previous question, please indicate the reason(s) you are applying for a waiver of school fees (you may attach a letter indicating reason(s)).

**Step 2:** Provide documentation needed to verify gross annual income.

Did you file a 2018 federal income tax return?

Yes  No

**Waiver of Fees**

It is the policy of the Herscher Community Unit School District #2 that all applicants for fee waivers will be required to submit the following information:

- **If you checked “Yes” please include a copy of your 2018 Federal Income Tax Return**

If you checked “No” and **did not** file State or Federal Income Tax, in order to verify your gross annual income, please supply any of the following documentation *if applicable*:

- Copy of most recent W-2
- Evidence indicating qualification that the student is currently receiving aid under Article IV of the Illinois Public Aid Code {Aid to Families with Dependent Care (AFDC)/Temporary Assistance for Needy Families (TANF)}
- Evidence indicating student qualification for the upcoming 19-20 school year for Free or Reduced Lunch pursuant to Illinois Rev. Stat. Ch. 12 Para. 712.1 et. seq.
- Signed statement that the household gross income is at or below the levels shown on attached chart. (These levels can change yearly.)
- If the number of household does not agree with dependents listed on the Income Tax Return, the applicant must provide legal documentation to support current and correct number in household.

**Step 3:** List name(s) each student (please print)

Student's name	Student's School (Circle one per line)			
	HHS	LMS	HIS	BGS
	HHS	LMS	HIS	BGS
	HHS	LMS	HIS	BGS
	HHS	LMS	HIS	BGS
	HHS	LMS	HIS	BGS

Do the students listed above live in my household? Yes  No

**Step 4:** Provide parent/guardian name, phone number, address, and signature

\_\_\_\_\_  
Parent/Guardian Name applying (please print)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

It is the intent of Herscher Community Unit School District #2 to review the above information for applicants who complete an application to waive fees that include, but are not limited to:

WAIVABLE FEES:	NON-WAIVABLE FEES:	
School Registration Fee Drivers' Education/Behind the Wheel PE Shirt (1) PE Short (1)	Kankakee Career Center Fee Yearbook Parking Permit Additional PE Shirts Additional PE Shorts	Music Fee Athletic Fee Construction Processes Production Technology

You may be requested to provide updated income verification at any time, but no more often than once every 60 calendar days. Applications may take up to 30 days to process. **PLEASE NOTE: Supplying false information to obtain a fee waiver is a Class 4 felony (720 ILCS 5/17-6).**

I attest that the statements above are true and correct.

\_\_\_\_\_  
Parent/Guardian (signature)

\_\_\_\_\_  
Date