

New Tutor Information

Peer Tutoring

NAME: _____

General Information:

The purpose of the peer tutoring program is to pair academically strong students with those in need of academic assistance. The best candidates to be peer tutors are HHS students who are *highly dependable*, have *excellent communication* skills, and have an *interest in working one-on-one* or in small groups with their peers. Applicants should be committed to *helping students* learn how to become more independent, effective learners. Two teacher recommendations are required for the application process to be complete.

Responsibilities:

- To communicate effectively with tutees about their academic needs
- To communicate effectively with Peer Tutoring Coordinator regarding tutee needs within and outside the content area
- To attend tutor training sessions and meetings
- To maintain records of progress data as expected and required, and keep the Peer Tutoring coordinator updated about changes in tutoring status
- To respect confidentiality in all appropriate aspects of tutoring
- To communicate effectively with other tutors and the Peer Tutoring Coordinator about tutoring experiences, concerns, and strategies
- Excessive tardiness, cancellations, absences, or any breach of confidentiality will result in termination as a peer tutor.

Peer Tutor Training:

You need to attend the peer tutor training once your form has been turned in and you have been accepted as a tutor. Attendance at this training is mandatory.

Teacher Recommendations:

You only need to get signatures for the subjects you wish to tutor. Choose a teacher in that department that knows you best.

MATH Teacher's Name

Teacher Signature

ENGLISH Teacher's Name

Teacher Signature

SCIENCE Teacher's Name

Teacher Signature

SPANISH Teacher's Name

Teacher Signature

HISTORY Teacher's Name

Teacher Signature

Please return to Ms. Amy Meyer (HHS 238)