

**HERSCHER SCHOOL DISTRICT  
BUS TRANSPORTATION POLICY  
2022-23 School Year**



---

The safety of your child is the most important factor considered when transporting your child to and from school. A partnership of cooperation and consistency between parents and the school is necessary in order to eliminate possible dangers to your child(ren) with regard to bus transportation. When parents request bus changes it increases the potential of transporting a child to the wrong address. By reviewing the policy guidelines below, you will be able to make plans early so that you and your child will feel confident when the school year begins:

1. Students will be picked up at one address every morning and dropped off at one address every afternoon (Monday through Friday). The pick up address and/or drop off address may be a day care provider.
2. Parents/Guardians are requested to have a “back up” arrangement made with a neighbor, family member, day care provider, etc., in the event that a pick up/drop off change is needed during the school day. For example: If your child is scheduled to get off the bus at the bus stop nearest your home every afternoon and you find that you are running late and won’t be at home when your child is dropped off -- make arrangements with someone to meet the bus at your child’s stop and take them to a location you have pre-determined. By following this guideline, you won’t be making last minute changes that could cause a safety concern for your child.
4. Students will not be transported to/for after school parties, non-school related organizational meetings, or non-school athletic practices.
5. Students need to be ready ten minutes prior to the estimated bus arrival time. We make every attempt to keep the same schedule everyday; however, passengers that do not ride, road conditions, etc. can create a difference in the bus route’s schedule.
6. Students are to be waiting at the stop when the bus arrives. Waiting for a student to put their coat on, grab their book bag and walk to the bus after it has stopped, creates unnecessary delays for the bus driver and the remaining students on the bus route.

